Defense Health Agency
PROCEDURAL INSTRUCTION

SUBJECT: Implementation Guidance for the Utilization of DD Form 1380,
Tactical Combat Casualty Care (TCCC) Card, June 2014

References: See Enclosure 1

1. <u>PURPOSE</u>. This Defense Health Agency-Procedural Instruction (DHA-PI), based on the authorities of References (a) and (b), and in accordance with the guidance of References (c) through (i), provides procedures on the use of the DD Form 1380, TCCC card, June 2014, as revised from DD Form 1380, U.S. Field Medical Card, December 1991, for standardized and consistent documentation of prehospital care by the Military Departments. Use of the DD Form 1380, TCCC card, in the prehospital environment, by both medical and non-medical first responders for battle and non-battle injuries is the preferred method of documentation in accordance with Reference (d) and an approved form to document care in accordance with Reference (e).

2. <u>APPLICABILITY</u>. This DHA-PI applies to Office of the Secretary of Defense, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense (DoD), the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this DHA-PI as the "DoD Components").

3. <u>POLICY IMPLEMENTATION</u>. It is DHA's procedure, pursuant to References (d) and (e), to promote standardization of medical documentation at the point of injury (POI) and during tactical field care across the DoD.

    a. The DD Form 1380, TCCC card, will serve as the record of trauma care rendered at the POI and during tactical field care and prehospital evacuation to be imported into the Service member's electronic health record (EHR). First responders, to include clinical providers, will document treatment provided according to their skill level or scope of practice using the current TCCC guidelines in accordance with Reference (e) and Service policy.

(1) The disposition of the paper form after inclusion into the EHR will follow Service policy and regulations. The DD Form 1380, TCCC card, will remain in use until a prehospital documentation platform supporting an electronic version is fielded across the DoD.

(2) After the DoD fields an electronic version, the paper form may serve as a viable option for documentation when necessary.

b. The DD Form 1380, TCCC card, at Enclosure 3, with accompanying instructions located in Enclosure 4, should be disseminated to the widest extent possible within each of the Military Departments. The instructions at Enclosure 4 for completing the DD Form 1380, TCCC card, are officially maintained on the DoD Forms Management Program website at http://www.dtic.mil/whs/directives/forms/eforms/dd1380inst.pdf.

c. The DD Form 1380, TCCC card, should be stocked in applicable organizational medical equipment sets, kits, and outfits to include, but not limited to, Combat Lifesaver bags, Individual and Joint First Aid Kits (IFAKs, JFAKs), and Unit First Aid Kits located on all operational platforms (e.g., vehicle, aviation, and shipboard assets). This change should occur with expediency to make the revised cards available for use to support the appropriate documentation of care in all contingencies. Instructions for ordering the DD Form 1380, TCCC card, are located at Enclosure 5.
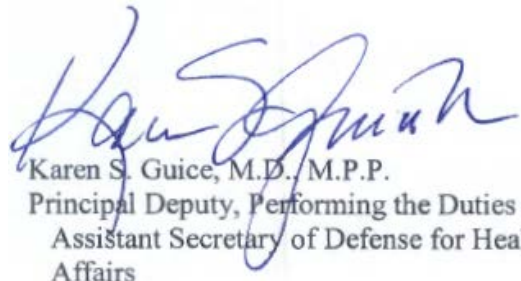
4. <u>RESPONSIBILITIES</u>. See Enclosure 2

5. <u>RELEASABILITY</u>. **Cleared for public release**. This DHA-PI is available on the Internet from the DHA Website at http://www.health.mil/dhapublications.

6. <u>EFFECTIVE DATE</u>. This DHA-PI:

a. Is effective upon signature.

b. Will expire 10 years from the date of signature if it has not been reissued or cancelled before this date in accordance with DHA-PI 5025.01 (Reference (c)).

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Principal Deputy, Performing the Duties of the
Assistant Secretary of Defense for Health
Affairs

Enclosures
1. References
2. Responsibilities
3. DD Form 1380, June 2014
4. Instructions: DD Form 1380, TCCC card (DoD Forms Management Program website at http://www.dtic.mil/whs/directives/forms/eforms/dd1380inst.pdf)
5. Ordering Procedures: DD Form 1380, TCCC card

Glossary

ENCLOSURE 1

REFERENCES

(a)   DoD Directive 5136.01, "Assistant Secretary of Defense for Health Affairs (ASD(HA))," September 30, 2013

(b)   DoD Directive 5136.13, "Defense Health Agency (DHA)," September 30, 2013

(c)   DHA-PI 5025.01, "Publication System," August 21, 2015

(d)   Joint Requirements Oversight Council Memorandum 031-14, "Force Health Protection DOTmLPF-P Change Recommendation," March 26, 2014

(e)   DoD Instruction 6040.45, "DoD Health Record Life Cycle Management," November 16, 2015

(f)   Joint Publication 4-02, "Health Service Support," July 26, 2012

(g)   DD Form 1380, "Field Medical Card," December 1991, hereby revised and listed as the DD Form 1380, "Tactical Combat Casualty Care (TCCC) Card," June 2014

(h)   Joint Publication 1-02, "Department of Defense Dictionary of Military and Associated Terms," dated November 8, 2010, as amended

(i)   DoD Instruction 6040.47, "Joint Trauma System (JTS)," September 28, 2016

ENCLOSURE 2

RESPONSIBILITIES

1. <u>DIRECTOR, DHA</u>. Under the authority, direction, and control of the Under Secretary of Defense for Personnel and Readiness and the Assistant Secretary of Defense for Health Affairs, and in accordance with DoD policies and issuances, the Director, DHA, in role as a Combat Support Agency, will:

   a. Provide guidance for the use and dissemination of the DD Form 1380, TCCC card, for consistent documentation of prehospital care by the Military Departments.

   b. Ensure the DD Form 1380, TCCC card, is available through standard supply processes established by DHA Medical Logistics. Instructions for ordering the DD Form 1380, TCCC card, are located at Enclosure 5.

   c. Provide clarifying guidance to the Military Departments and Combatant Commands on issues related to the implementation of the DD Form 1380, TCCC card, when requested.

   d. Modify or supplement this DHA-PI, as needed.

   e. Coordinate with the Military Departments and the Director of the Joint Staff to develop an electronic version of the DD Form 1380, TCCC card, to facilitate electronic documentation of prehospital care in accordance with Reference (d).

2. <u>THE SECRETARIES OF THE MILITARY DEPARTMENTS</u>. The Secretaries of the Military Departments should:

   a. Develop procedures for the implementation and full utilization of the DD Form 1380, TCCC card, to facilitate uniform and consistent documentation of prehospital care by the Military Departments during contingency operations.

   b. Ensure the DD Form 1380, TCCC card, is stocked in organizational medical equipment sets, kits, and outfits to include Combat Lifesaver bags, IFAKs/JFAKs, and Unit First Aid Kits located on all operational platforms. Stocking the DD Form 1380, TCCC card, should occur with expediency to support the appropriate documentation of care in the prehospital environment during all contingencies.

   c. Review and update current Service-specific doctrine and training plans to incorporate use of the DD Form 1380, TCCC card, in prehospital and organizational first aid provided by both medical and non-medical first responders.
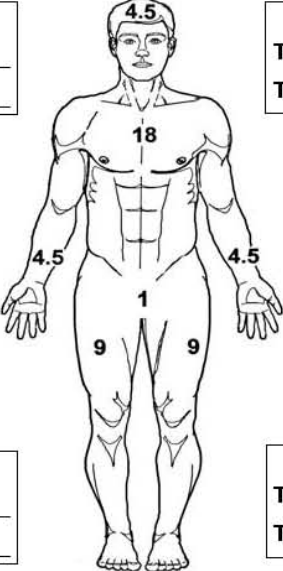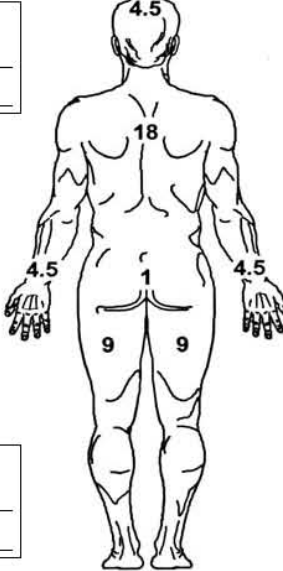
   d. Coordinate with the Director, DHA, to facilitate development and deployment of an electronic DD Form 1380, TCCC card.

3. <u>THE DIRECTOR OF THE JOINT STAFF</u>. The Director of the Joint Staff will support the Director, DHA, and the Military Departments to develop and deploy an electronic version of the DD Form 1380, TCCC card.

4. <u>THE COMMANDERS OF THE COMBATANT COMMANDS</u>. The Commanders of the Combatant Commands, in coordination with Service Component Commanders, should ensure uniform and consistent documentation of prehospital care through the full utilization of the DD Form 1380, TCCC card, within their respective areas of responsibility.

ENCLOSURE 3

DD FORM 1380 (JUNE 2014)

TACTICAL COMBAT CASUALTY CARE (TCCC) CARD

BATTLE ROSTER #: _____

EVAC: ☐ Urgent ☐ Priority ☐ Routine

NAME (Last, First): _____   **LAST 4:** _____

GENDER: ☐ M ☐ F   **DATE** (DD-MMM-YY): _____   **TIME:** _____

SERVICE: _____   **UNIT:** _____   **ALLERGIES:** _____

Mechanism of Injury: (**X** all that apply)

☐ Artillery ☐ Blunt ☐ Burn ☐ Fall ☐ Grenade ☐ GSW ☐ IED
☐ Landmine ☐ MVC ☐ RPG ☐ Other: _____

Injury: (Mark injuries with an **X**)

TQ: R Arm	TQ: L Arm
TYPE: _____	TYPE: _____
TIME: _____	TIME: _____

TQ: R Leg	TQ: L Leg
TYPE: _____	TYPE: _____
TIME: _____	TIME: _____

Signs & Symptoms: (Fill in the blank)

Time				
Pulse (Rate & Location)				
Blood Pressure	/	/	/	/
Respiratory Rate				
Pulse Ox % O2 Sat				
AVPU				
Pain Scale (0-10)				

DD Form 1380, JUN 2014   TCCC CARD

BATTLE ROSTER #: _____

EVAC: ☐ Urgent ☐ Priority ☐ Routine

Treatments: (X all that apply, and fill in the blank)　　　　　*Type*

C: TQ- ☐ Extremity ☐ Junctional ☐ Truncal　　_____

　　Dressing-☐ Hemostatic ☐ Pressure ☐ Other　　_____

A: ☐ Intact ☐ NPA ☐ CRIC ☐ ET-Tube ☐ SGA　　_____

B: ☐ O2 ☐ Needle-D ☐ Chest-Tube ☐ Chest-Seal　　_____

C:

	Name	*Volume*	*Route*	*Time*
Fluid				
Blood Product				

MEDS:

	Name	*Dose*	*Route*	*Time*
Analgesic (e.g., Ketamine, Fentanyl, Morphine)				
Antibiotic (e.g., Moxifloxacin, Ertapenem)				
Other (e.g., TXA)				

OTHER: ☐ Combat-Pill-Pack ☐ Eye-Shield (☐ R ☐ L) ☐ Splint
　　☐ Hypothermia-Prevention Type: _____

NOTES:

FIRST RESPONDER
NAME (Last, First): _____　　**LAST 4:** _____

DD Form 1380, JUN 2014 (Back)　　　　　**TCCC CARD**

ENCLOSURE 4

INSTRUCTIONS: DD FORM 1380, TCCC CARD
[FORMERLY: U.S. FIELD MEDICAL CARD]

1. BACKGROUND

　　a. Pre-Hospital or Pre-Medical Treatment Facility (pre-MTF) documentation of medical interventions by first responders at the POI is critical to ensuring continuity of care and providing meaningful analyses of medical interventions, techniques, tactics, and procedures rendered at the POI.

　　b. In a deployed, combat, or training setting, all personnel have the potential to be casualties, and all personnel have the potential to be first responders.

　　c. In accordance with Reference (f), "First responder care capability is also known as tactical combat casualty care. Tactical combat casualty care [or TCCC] occurs during a combat mission and is the military counterpart to prehospital trauma life support. Prehospital trauma care in the military is most commonly provided by enlisted personnel and includes self-aid and buddy aid and combat lifesavers. TCCC focuses on the most likely threats, injuries, and conditions encountered in combat and on a strictly limited range of interventions directed at the most serious of these threats and conditions."

　　d. DD Form 1380 promotes DoD goals of capturing documentation of pre-MTF medical interventions at the POI using a MIST format (Mechanisms of injury; Injuries; Signs & Symptoms; and Treatments). It is designed for use by all first responders, including non-medical personnel.

2. INSTRUCTIONS

　　a. Commanders will ensure that all first responders carry and use DD Form 1380 to document pre-MTF care at the POI. Such care relates to both battle and non-battle injuries.

　　b. Once completed, the DD Form 1380, TCCC must be visibly attached to the patient. Upon arrival at a Role 2 or Role 3 MTF, the DD Form 1380 will be included with the paper medical record, then scanned and entered into both the patient's EHR and the trauma system's trauma registry. Role 2 and Role 3 MTF Commanders must establish a clear process to ensure entry of the medical information recorded on DD Form 1380 into both the EHR and the trauma registry.

　　c. The DD Form 1380 will be a component of the IFAK, JFAK, and other first aid kits utilized. Corpsmen, combat medics, and tactical evacuation personnel should carry multiple blank versions of the form.

d. First responders will complete all entries as fully as possible on the DD Form 1380 unless under extreme conditions whereby the casualty and/or provider's safety may be at additional risk.

e. Detailed instructions for preparing DD Form 1380 are provided in Table 1 and Table 2.

f. All abbreviations authorized for use in DoD health records or DoD trauma registries may also be used on DD Form 1380.

g. All entries on the DD Form 1380 will be made using a non-smearing pen or marker.

h. All entries on the DD Form 1380 should be printed clearly, including the first responder's name.

TABLE 1

INSTRUCTIONS FOR COMPLETING DD FORM 1380 (FRONT OF CARD)

Item	Instructions
Battle Roster #	Write first letter of casualty's first name, then first letter of casualty's last name, then write the last four numbers of casualty's Social Security number. For example, John Doe 123-12-1234 is Battle Roster # "JD1234".
Evacuation (EVAC)	Mark an "X" on the casualty's evacuation priority/precedence (Urgent; Priority; or Routine).
Name	Write casualty's name (Last, First).
Last 4	Write last four numbers of casualty's Social Security number.
Gender	Mark an "X" on the casualty's gender (Male (M) or Female (F)).
Date	Write date of injury in DD-MMM-YR format. For example, "29-JUN-13".
Time	Write 24-hour time of injury, and indicate whether local (L) or zulu (Z) time. For example, "1300Z".
Service	Write casualty's branch of service (USA, USAF, USCG, USN, USMC). For U.S. civilians, write "US CIV". For non-U.S. personnel, write "NON US" or a standard abbreviation for casualty's nationality.
Unit	Write casualty's unit name.
Allergies	Write casualty's known drug allergies. If no drug allergies, write "NKDA" (no known drug allergies).
Mechanism of Injury	Mark an "X" on the mechanism or cause of injury (artillery, blunt, burn, fall, grenade, gunshot wound (GSW), improvised explosive device (IED), landmine, motor vehicle crash/collision (MVC), rocket-propelled grenade (RPG), other (specify)). Mark all that apply.
Injury	Mark an "X" at the site of the injury(ies) on the body picture. For burn injuries, circle the burn percentage(s) on the figure. If multiple mechanisms of injury and multiple injuries, draw a line between the mechanism of injury and the anatomical site of the injury.
TQ: R Arm (tourniquet, right arm)	If a tourniquet is applied to the right arm, write type of tourniquet used and the time of tourniquet application.
TQ: L Arm (tourniquet, left arm)	If a tourniquet is applied to the left arm, write type of tourniquet used and the time of tourniquet application.
TQ: R Leg (tourniquet, right leg)	If a tourniquet is applied to the right leg, write type of tourniquet used and the time of tourniquet application.
TQ: L Leg (tourniquet, left leg)	If a tourniquet is applied to the left leg, write type of tourniquet used and the time of tourniquet application.
Time, Pulse (rate & location), Blood Pressure, Respiratory Rate, Pulse	Record vital signs (pulse rate and location, blood pressure, respiratory rate, oxygen saturation), level of consciousness (AVPU: Alert, responds to Verbal stimulus, responds to Pain stimulus,

| Ox % O2 Sat, AVPU, Pain Scale (0-10) | Unresponsive), and level of pain (on numeric rating scale of 0 to 10, with 0 being no pain and 10 being the worst pain) with time. |

TABLE 2

INSTRUCTIONS FOR COMPLETING DD FORM 1380 (BACK OF CARD)

Item	Instructions
Battle Roster #	Write first letter of casualty's first name, then first letter of casualty's last name, and then write the last four numbers of casualty's Social Security number. For example, John Doe 123-12-1234 is Battle Roster # "JD1234"
Evacuation (EVAC)	Mark an "X" on the casualty's evacuation priority/precedence (Urgent; Priority; or Routine).
C	Mark an "X" for all Circulation hemorrhage control interventions. For tourniquets (TQ), mark category (Extremity, Junctional and/or Truncal) and write name of TQ(s) used. For dressings, mark category (Hemostatic, Pressure, and/or Other) and write name of dressing(s) used.
A	Mark an "X" for all Airway interventions (Intact, NPA (nasopharyngeal airway), CRIC (cricothyroidotomy), ET Tube (endotracheal tube), SGA (supraglottic airway) and write type of device(s) used.
B	Mark an "X" for all Breathing interventions (O2 (oxygen), Needle D (needle decompression), Chest Tube, Chest Seal) and write type of device(s) used.
C: Fluid	Circulation resuscitation interventions. Write name, volume, route, and time of any fluids given.
C: Blood Product	Circulation resuscitation interventions. Write name, volume, route, and time of any blood products given.
Meds: Analgesic	Medications. Write name, dose, route, and time of any analgesics given.
Meds: Antibiotic	Medications. Write name, dose, route, and time of any antibiotics given.
Meds: Other	Medications. Write name, dose, route, and time of any other administered medications.
Other	Mark an "X" for other treatments administered (combat pill pack, eye shield (mark right (R) or left (L)), splint, hypothermia prevention) and type of device(s) used.
Notes	Use this space to record any other pertinent information and/or clarifications.
First Responder Name	Print the first responder's name (Last, First).
First Responder Last 4	Write last four numbers of first responder's Social Security number.

ENCLOSURE 5

ORDERING PROCEDURES: DD FORM 1380, TCCC CARD

INSTRUCTIONS FOR ORDERING THE DD FORM 1380, TCCC CARD

1. The DoD, Federal Agencies, and authorized contractors may establish accounts and obtain DD Form 1380, form number 0102LF0137602 (100 Ea) or 0102LF0137603 (10 Ea), from the Defense Logistics Agency Document Services, "Navy Forms Online" website, at https://navalforms.documentservices.dla.mil/web/public/home.

    a. Customers with an existing Defense Automated Printing Services (DAPS) account complete the following steps to obtain DD Form 1380:

        (1) On the "Naval Forms Online" website, click on the "Forms" tab and then click on "Keyword Search".

        (2) After clicking on "Keyword Search", a "Search Criteria" text box will open. In the "Search Criteria" text box, type in "DD 1380" and click on "Search".

        (3) After clicking on "Search", the DD Form 1380 will be listed in two available quantities, either 10 per pack or 100 per pack. Click on the "brown warehouse box" next to the quantity desired to connect to the "Checkout" window and complete the transaction through DAPS.

    b. Customers without a DAPS account must first establish an account prior to ordering the DD Form 1380:

        (1) Instructions for establishing a DAPS account are detailed in the Customer Assistance Handbook located on the "Navy Forms Online" Website, https://forms.documentservices.dla.mil/public/Naval%20Forms%20OnLine%20website%20instructions.pdf.

        (2) If further assistance is required, contact the Navy Forms Help Desk at 1-866-736-7010.

        (3) Proceed with ordering using the instructions outlined in Paragraph 1.a.(1) of this Enclosure.

2. In the rare event customers are unable to use Defense Logistics Agency Document Services to order the DD Form 1380, the TCCC card may be procured using NSN 7540-01-647-6165 (100 Ea), or NSN 7540-01-651-8602 (10 Ea). Contact DHA Medical Logistics Division at (301) 619-8538 if additional assistance is required.

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

AVPU   alert, verbal, pain, unresponsive

CRIC   cricothyroidotomy

DAPS   Defense Automated Printing Services
DHA   Defense Health Agency
DHA-PI   Defense Health Agency-Procedural Instruction

EHR   electronic health record

IFAK   individual first aid kit

JFAK   joint first aid kit

MTF   medical treatment facility

O2   oxygen

POI   point of injury

TCCC   Tactical Combat Casualty Care
TQ   tourniquet

PART II. DEFINITIONS

Unless otherwise noted, these terms and their definitions are for the purpose of this DHA-PI.

area of responsibility. The geographical area associated with a combatant command within which a geographic combatant commander has authority to plan and conduct operations. Also called AOR (Reference (h)).

clinical provider. Any individual permitted by law and Service regulations to provide care, treatment, and services, without direction or supervision, within the scope of the individual's license and consistent with individually granted clinical privileges. This term is equivalent to healthcare provider.

first responder. Medical or non-medical personnel who provide initial and/or immediate self-aid, buddy aid, POI care, and/or tactical field care and stabilization for evacuation to the next health

service support capability in the roles of care, and treats Service members for common minor illnesses (Reference (f)).

roles of care. A characteristic of health service support is the distribution of medical resources and capabilities. Role 1 is the first medical care military personnel receive, also referred to as unit-level medical care; Role 2 provides advanced trauma management and emergency medical treatment, including continuation of resuscitation started in Role 1; Role 3 is care provided in an MTF that is staffed and equipped to provide care to all categories of patients, to include resuscitation, initial wound surgery, and post-operative treatment; and Role 4 medical care is found in U.S. base hospitals and robust overseas facilities (Reference (f)).

TCCC. A set of trauma management guidelines customized for use in the operational setting that maintains a focus on the most common causes of preventable deaths resulting from combat. (Reference (i)).